

Jeffco Schools District Accountability Committee January 17, 2017 Minutes

Present:

Tanya Coulter, Suzanne Covington, Tom Coyne, Jim Earley, Terry Elliott, Carsten Engebretsen, Deb Guiducci, Evie Hudak, Dave Johnson, Jessica Keene, Sed Keller, Jennifer Kirskey, Bill Kottenstette, Margaret Lessenger, Melissa Martini, Nancy McCanless, Annette McMahon, Jill Mark, Sara Miller, Julie Oxenford-O'Brian, Lisa Papke, Mark Stutz, Sally Kate Tinch, Katie Van Guilder, Cindy Walker, Lucas Ward, Dave Wells, Katie Winner

Absent:

John Byrne, Brian Conroy, Dave Epp, Nikki Fitterer, Beth Knudsen, Alonzo Rodriguez (resigned), Greg Seupaul, Molly Snyder, Martissa Spencer, Rachel Swalley

Guests: Kathleen Askelson, Tracy Apel, Carol Eaton

Agenda:

- Welcome, Introduction and Business Review – Deb Guiducci
- UIP Subcommittee: Data Narrative – Julie Oxenford O'Brian, Carol Eaton
- Budget Subcommittee: Process and DAC Role –Katie Winner and Kathleen Askelson
- Bylaws Subcommittee-Mark Stutz
- Draft Agenda for February/Board Comments – Deb Guiducci
- Closure – Deb Guiducci

Decisions (current):

1. Minutes of November 15, 2016 were approved.
2. The meeting agenda was approved as presented.
3. DAC supported the Data Narrative as presented.
4. DAC adjourned at 7:06 pm

Action Items (future):

- DAC members provided feedback on any revisions suggested for the Unified Improvement Plan's data narrative.
- The February meeting was discussed and it was noted the meeting would be focused on developing insight on the district budget in order to enable the sub-committee time to develop a draft report for membership consideration

Notes:

- Info/ Action **Welcome, Introductions and Business Review-** Deb Guiducci welcomed a quorum of the DAC and DAC members approved the meeting agenda by unanimous consent. November minutes were approved by unanimous consent.
- Info **UIP Subcommittee: Data Narrative – Julie Oxenford O'Brian, Carol Eaton** provided the final draft of the Data Narrative for the DUIP. Members reviewed the document, asked clarifying questions and consented to the content as presented.
- Info **Budget Overview and Process for DAC-** Kathleen Askelson and Katie Winner provided an overview of Jeffco's budgeting process, the status of the State school funding situation, and current year budget update. This was followed by an overview of the DAC process for developing and delivering advice to the Board of Education on the spending of district monies.
- Action **Bylaws Subcommittee: Bylaws for Artic Repts-**Mark Stutz discussed drafts of revisions to the DAC Bylaws to provide guidance for the Articulation Role. Members that currently occupy the position of Artic Rep also gathered after the meeting to discuss best practices in supporting SACs within an Articulation Area.
- Info **Draft Agenda for February/Board Comments-** Deb Guiducci reviewed the items on the February 21st agenda and acknowledged that no Board members were present to comment on the evenings agenda.
- Action **Closure-** adjourned at 7:18 p.m.