

Capital Asset Advisory Committee Meeting Notes

Thursday, July 2, 2020

Attending

Members: Gordon Calahan, Megan Castle, Kathy Hodgson, George Latuda, Tom Murray, Bret Poole, M.L. Richardson, Brittany Warga, Jeff Wilhite,

Staff: Kathleen Askelson, Steve Bell, Heather Frizzell, Bruce Huxley, Berry Jones, Nicole Stewart, Tim Reed, Robin Acree

Location: FM Conference Room/Zoom, 809 Quail Street, Bldg. 4, Lakewood, CO 80215

Time: 8:00-10:00am

General

Dr. Jason Glass has been named as one of three candidates for the position of Commissioner of Education with the Kentucky Department of Education (KDE). He will interview next week.

Kathleen Askelson, CFO, will be retiring at the end of August.

- CIP Update-Presentation
 - May 2020 interest added approximately \$175K, and increasing revenue to \$409.2M. There was \$17.1M in construction spending through June 30. Encumbrances increased by \$10M. Charters spent about \$650K on construction, and increased encumbrances by \$4.1M. Seven major projects are scheduled to bid in the July-September 2020 period. These are five additions and the Career/Tech Ed building. The guaranteed maximum price package for Jefferson HS will be delivered in July, Lumberg ES and Pomona HS additions/renovations are in design.
 - Design will start on Marshdale and Prospect Valley ES replacements this fall as well as Standley Lake HS and Ralston Valley additions/renovations.
 - Three Creeks addition is complete. Anticipated completions in August 2020 Arvada HS, Wilmot ES, partially complete in August. Columbine, Green Mountain, Conifer HS, tracks and fields. In addition, 20 efficiency and future ready projects, 8 playgrounds, 6 paving, 9 roofing projects, 8 flooring, camera, security glazing and LED projects are also planned for August completion.
- Greenawalt Email/Responses-forwarded and presented to CAAC as requested.
 - The committee discussed whether Mr. Greenawalt's concerns are viable. Tim Reed states that every question presented has been answered. It is believed that if the response doesn't conform to Mr. Greenawalt's theory then it is wrong. Tim believes that Mr. Greenawalt does not understand the full scope of the bond.
 - The Board is aware and well informed on how the Capital improvement program is funded. This is not a new model and many school districts use it.
 - The committee asked if an independent audit has been completed for the first year and if there will be another for the second year? Kathleen Askelson stated that there are audits annually. However, external auditors do not look at the scope of the work being done and what is being delivered, they are looking at expenses, allocations and conforming to accounting practices.

- The committee asked if anyone has sat down with Mr. Greenawalt and gave a more simplistic answer? Capital Improvement staff have not met with him.
 - It was stated that he has met with multiple people in the district, and attended several Board meetings. Mr. Greenawalt has had disagreements with other district departments. Mr. Greenawalt has met with the superintendent and other leadership members.
 - Steve Bell stated that he would discuss options with Dr. Glass for responding to Mr. Greenawalt's email.
- The consensus of the committee is that a great deal of time and staff resources has gone into providing Mr. Greenawalt with responses when his questions are repetitive even though they've been answered.
- The committee will wait to see how Dr. Glass would like to proceed.
 - During the 7/6 Cabinet meeting the Cabinet recommendation is to take no further action regarding Mr. Greenawalt requests.
- Berry Jones provided a Work in Progress Presentation

Communications

- Starting in July, communications will be filming many of the bond construction projects and posting the JeffcoBuilds website for distribution to the public.
- Ribbon cuttings will be happening soon. Dates and locations to be determined.

Planning/Property Management Update

- General Updates:
 - Fall Restart Plan-all grades will report for in-person learning. An option for remote learning is being developed. Planning is working on COVID-19 informational and directional signage for all sites.
 - 33 temp buildings will be removed in summer 2020. 32 temps have been identified for summer 2021.
 - Planning is working on the coordination of 2020 Graduation. Soliciting cost information. An update and guidance for Principals will be provided when they return in mid-July.

Construction Management Update

- General Updates:
 - Currently we have posted a job opening for a Project Manager I.
- As the 19M Program closes, the remaining-contingency will move to the 20M program.