**Accessing Your Child’s ALP Goal within NAVIANCE**

1. Log-in to NAVIANCE using the following address:  
   http://www.naviance.com/
2. Sign-in and choose “Students and Families”

3. Enter your zip code
4. Choose your school
5. To log-in:  
   a. The user name is your child’s student identification number  
   b. The password is their 8-digit birthday

6. Once you are logged into NAVIANCE, choose “My Planner”

7. To read your child’s Advanced Learning Plan goal, choose the “Goals” tab
8. The ALP goal your child wrote is housed here for you and your child to access at any time. Once your child has entered their goal here, they fill out the appropriate Jeffco ALP Survey found within “Tasks Assigned to Me” to complete the process for the goal setting, progress monitoring, and goal completion.

9. Below is a copy of the Secondary ALP Lifecycle. This shows you when each of the surveys should be completed and when progress monitoring should occur.